**ROBB AWARD APPLICATION INFORMATION SHEET**

**Last Name: First Name:**

**Conference Title:**

**Conference Location: Dates of the Conference:**

**Has your paper or poster been accepted?**

**If no, when do you expect to know by?**

**What additional funds have you requested (from where and how much)?**

**What additional funding has been received, or is otherwise available to you?**

**Will you be attending the conference regardless of the amount of funds awarded?**

**Who will present the paper?**

**Will the paper be presented as a poster, a talk, or both?**

**What is the approximate acceptance rate for this conference?**

**Please estimate the following and attach any documentation you can provide (i.e., quotes, internet searches, etc.).**

| **Category** | Estimated Cost |
| --- | --- |
| **Conference Fee** – Please take into consideration student and professional  society membership discounts as well as early registration discounts. | $ |
| **Airfare** – Attach a printed quote from the internet site you used. | $ |
| **Hotel** – Consider sharing a room, if possible, and seek surrounding hotels for better rates. | $ |
| **Additional Transportation** – cab fare, car rental, park and fly, etc. | $ |
| **Food** – generally about $40/day | $ |
| **Miscellaneous** – please list any other anticipated expenses | $ |
| **TOTAL** | $ |

April 2012