MASTER'S TRANSFER OF CREDIT REQUEST

The total of transferred credit may not exceed 6 hours.

Only work graded B or higher, taken at a U.S. accredited graduate school, as a graduate student, and not counted toward any degree requirement may be transferred with the approval of the advisor and the graduate committee. **Final approval must come from the Graduate School.**

Transfer of credit is not permissible toward a PhD degree.

Name: _____ **KUID**_____

Email: _____ **Major**_____ **1st Sem. at KU:** _____

***Reason for Request:**

Name of Institution: _____

Dept.	Course #	Title of Course	Cr. Hrs.	Grade	Term
_____	_____	_____	_____	_____	_____

Must include the official catalogue course description and the course syllabus

Student Signature: _____ **Date:** _____

Please return completed form to EECS Graduate Office along a current ARTS form and required attachments.

Advisor:

☐ Approve

☐ Deny

_____

Advisor's Signature Date

Graduate Committee:

☐ Approve

☐ Deny

_____

Department Signature Date

*Please attach any additional information you and your advisor feel may be helpful in this review.